

MUHAMMAD ZEESHAN

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OBJECTIVE

Seeking for a challenging role in a dynamic environment, where I can utilize my interpersonal and technical skills in productive manner.



EDUCATION

BACHELOR'S DEGREE | University Of Central Punjab (Lahore, Pakistan)

2014 – 2019

Major: Professional Journalism | CGPA: 3.2/4.0

HIGHER SECONDERY SCHOOL CERTIFICATE | Punjab College Of Information Technology

(Lahore, Pakistan)

2012 – 2014

Major: Computer Science | Grade: B

SECONDERY SCHOOL CERTIFICATE | Tehzeeb School (Lahore, Pakistan)

2000 – 2012

Major: Biology (Sciences) | Grade: A+



CERTIFICATIONS

CERTIFICATE OF CHINESE PHILOSOPHY (CULTURE, ARTS & HISTORY) | 2018

Xi'an Jiaotong University & Municipal Government (Xi'an, China)

ENVIRONMENTAL SCIENCES PROGRAM CERTIFICATION | 2017

Tsinghua University (Beijing, China)

TEACHING TRAINING PROGRAM CERTIFICATION | 2017

Tsinghua University (Beijing, China)

CHINESE LANGUAGE DIPLOMA | 2016-2017

Guangdong Ocean University (Zhanjiang, China)

CERTIFICATE OF CINEMATOGRAPHY | 2016

University of Central Punjab (Lahore, Pakistan)

CERTIFICATE OF INVESTIGATIVE JOURNALISM | 2016

University of Central Punjab (Lahore, Pakistan)



EXPERIENCE

Manager HR & Admin | ZAO Law Firm (Lahore, Pakistan)

April 2020 – Currently working

Managing the administration affairs of 1st ever Chinese Law Firm in Pakistan.

CHIEF EXECUTIVE | Tehzeeb Group (Lahore, Pakistan)

April 2018 – Currently working

Managing the projects of group included various educational projects (schools, college, academies) and trading business.

ASSITANT DIRECTOR | The University Of Lahore (Lahore, Pakistan)

Department: China Pakistan Economic Corridor (CPEC) Research Center

July 2018 – December 2019

Founded and managed the above mentioned research center, signed MOUs with various Chinese universities and enterprises, initiate researches on Belt and Road Projects, established links between various Chinese and Pakistani enterprises.

COORDINATOR | University Of Central Punjab (Lahore, Pakistan)

Department: Center of Excellence, Chinese Language

October 2017 – April 2018

Founded and managed the Chinese Language department of more than 500 students to promote Chinese Language in Pakistan.

COLUMNIST | HITOUCH COMPANY (Guangzhou, China)

2017 – Currently working

BLOGGER | Express News (Pakistan)

2017 – Currently working

ENGLISH TEACHER | Daqing Central High School (Heilongjiang, China)

2017

PRESIDENT | Media Club, University Of Central Punjab (Lahore, Pakistan)

2014 – 2016

Founded and managed the university's media association, planned and organized over 30 events including seminars, conferences and different competitions.

EXECUTIVE MEMBER | Student Council, University Of Central Punjab (Lahore, Pakistan)

2014 – 2017

Planned and managed various events of university being an Executive member of department.

DIRECTOR MEDIA AFFAIRS | IDEAS, University Of Central Punjab (Lahore, Pakistan)

2014 – 2015

Managed all the news and editing tasks of university's IT association.

CONTENT WRITER | Fiction Magazine (Karachi, Pakistan)

2011 – 2013



SKILLS

- Interpersonal Skills
- Time Management
- Decision Making
- Team Work
- Adaptability
- Self Motivation
- Leadership
- Event Planning
- Content Writing
- IT Professional



ACHIEVEMENTS & AWARDS

International Student's Leader | Xi'an Jiaotong University, Xi'an (2018)

Excellence Award | Guangdong Ocean University, China (2017)

International Student's Leader | Guangdong Ocean University, China (2017)

Excellence Award | University Of Central Punjab, Pakistan (2016)

3Rd Position | All Pakistan Short Film Festival (2015)



LANGUAGES

- **English** | Official Language, Proficient
- **Urdu** | Official & National Language, Proficient
- **Punjabi** | Native Language, Proficient
- **Mandarin** | Basic
- **Arabic** | Basic



INTERESTS

Content writing | Reading | Traveling | Photography | Movie Fanatic